

**St. Joseph Township-Swearingen Memorial Library Board of Trustees
Minutes of the Thursday, October 21st meeting:**

Members present: Carol Emmerling-DiNovo, William Hechler (Vice President), Rick Ingram, Jessica Kerner (Secretary), Kathy Munday (President), Andrew Schaefer (Treasurer)
Others present: Susan McKinney (Librarian)
Absent: Darlene Allen

CALL TO ORDER

Munday called the meeting to order at 6:59 p.m.

INTRODUCTION OF VISITORS

None present

APPROVAL OF MINUTES

Ingram moved to approve the minutes of the September 16th meeting as written. Emmerling-Dinovo seconded it. Roll Call vote: Yes: Emmerling-DiNovo, Hechler, Ingram, Kerner, Munday, Schaefer. The motion carried.

Schaefer moved to approve the minutes of the September 30th special meeting. Emmerling-Dinovo seconded it. Roll Call vote: Yes: Emmerling-DiNovo, Hechler, Ingram, Kerner, Munday, Schaefer. The motion carried.

TREASURER'S REPORT

Schaefer gave the Treasurer's Report. As of October 21, 2021, the Busey township account has a balance of \$56023.20. The Busey trust account has a balance of \$1,738.40. The Gifford Township account has a balance of \$50000. The Gifford trust account has a balance of \$7000. Munday moved to approve the Treasurer's report. Kerner seconded it. Roll Call vote: Yes: Emmerling-DiNovo, Hechler, Ingram, Kerner, Munday, Schaefer. The motion carried. No CDs are due until November.

The list of accounts will only have the last 4 digits of accounts to protect the security of our money. The \$90,000 of investments currently are distributed:

Type/Account#	Due Date	Investment Value	Interest Rate
CD Gifford/8326	11/18/2021	15,000	0.50%
CD Longview/3254	11/22/2021	15,000	1.34%
CD Gifford/8575	7/30/2022	30,000	0.55%
CD Longview/4641	8/24/2022	15,000	0.25%
CD Longview/1499	9/18/2022	15,000	0.25%

LIBRARIAN'S REPORT

McKinney submitted her written report. McKinney will be out of state November 20-27. Circulation is better but patron numbers are still down. Story time is slow, along with Bingo. Vaccination clinic had 3 people. McKinney is going to try to arrange another set of shot clinics after the new year. Children's author scheduled for October 30th. Medicare Basics seminar scheduled for November 1st.

COMMITTEE REPORTS

Budget & Investments

No report

Building & Grounds

Fungus/moss growing on bricks out front. Emmerling-Dinovo will take a look at it and the plant by the flagpole. Urinal still not repaired. McKinney will call Simply Plumbing again. Mike Birt was in and replaced ballasts that needed replacing. Hechler will take down tree soon.

Policy & Planning

Nothing

OLD BUSINESS

No one has complained about bathrooms or drinking fountain. No one has complained about hour time limit. Still offering curbside and keeping bookdrop open.

As soon as all four signatures are on Gifford account, the account will be opened and checks ordered. Rosalie will send McKinney information about credit card and the board will vote at the next meeting, specifically whose name will be on the card. McKinney cleaned out lockbox at Busey. Everything was moved to flame-retardant box at library.

McKinney has not found anyone to appraise the value of the tiger skin. She has tried several options, but is still looking for someone that will not charge an arm and a leg.

NEW BUSINESS

The board discussed Chapters 5-8 in "Serving Our Public 4.0". The board did not see any significant issues that needed to be addressed, other than training on fire extinguishers. Ingram suggested checking with fire department about training staff on use of fire extinguishers.

ADJOURNMENT

Hechler moved to adjourn the meeting. Emmerling-Dinovo seconded it. Roll Call vote: Yes: Emmerling-DiNovo, Hechler, Ingram, Kerner, Munday, Schaefer. The motion carried. The meeting adjourned at 8:07 p.m. The next meeting is scheduled for Thursday, November 18, 2021 at 7 p.m.

Respectfully submitted,
Jessica Kerner, Secretary