

**St. Joseph Township-Swearingen Memorial Library Board of Trustees
Minutes of the Thursday, May 20th meeting:**

Members present: Carol Emmerling-DiNovo, William Hechler (Vice President), Rick Ingram, Jessica Kerner, Kathy Munday (President), Andrew Schaefer (Treasurer)
Others present: Susan McKinney (Librarian)
Absent: Darlene Allen

CALL TO ORDER

Munday called the meeting to order at 7:00 p.m.

INTRODUCTION OF VISITORS

None present

APPROVAL OF MINUTES

Ingram moved to approve the minutes of the April 15th meeting as written. Schaefer seconded it. Roll Call vote: Yes: Emmerling-DiNovo, Hechler, Ingram, Kerner, Munday, Schaefer. The motion carried.

TREASURER'S REPORT

Schaefer gave the Treasurer's Report. As of May 20, 2021, the township account has a balance of \$26396.60. The trust account has a balance of \$8,508.66. Munday moved to approve the Treasurer's report. Emmerling seconded it. Roll Call vote: Yes: Emmerling-DiNovo, Hechler, Ingram, Kerner, Munday, Schaefer. The motion carried.

The list of accounts will only have the last 4 digits of accounts to protect the security of our money. The \$90,000 of investments currently are distributed:

<u>Type/Account#</u>	<u>Due Date</u>	<u>Investment Value</u>	<u>Interest Rate</u>
CD Gifford/8267	7/30/2021	30,000	0.50%
CD Longview/4641	8/24/2021	15,000	0.60%
CD Longview/1499	9/18/2021	15,000	0.40%
CD Gifford/8326	11/18/2021	15,000	0.50%
CD Longview/3254	11/22/2021	15,000	1.34%

LIBRARIAN'S REPORT

The written report was submitted by McKinney. McKinney will be out of state June 3-5. McKinney requested to be out of state June 30-July 12. Staff members have been working on the summer reading program. Spring Book sale will end May 27th. The Champaign County Historical Archives is hosting several Zoom Genealogy seminars. The library will host one of them. UI Extension was given a grant to create curriculum for wellness in adults over 50. We have been asked to host a set of sessions in the fall and the spring. The Township Fiscal reports are available to review.

COMMITTEE REPORTS

Budget & Investments

No CDs mature until July.

Building & Grounds

Simply Plumbing still has not removed sink. McKinney will continue to try to reach Mark Cousert about a timeline. Hechler offers to rent a lift to remove the ash tree at no expense to the library. McKinney will call Township Supervisor to see if they have a stump grinder. Emmerling moved to accept Hechler's offer. Schaefer seconded it. Roll Call vote: Yes: Emmerling-DiNovo, Hechler, Ingram, Kerner, Munday, Schaefer. The motion carried.

Policy & Planning

None

OLD BUSINESS

The board discussed COVID time limits and number of people allowed in library. McKinney is ready to extend hours and number of people. We are at 25% capacity. Change to 30 minutes/day and 25 person limit. Retain mask requirement. Board will re-evaluate at June 24 meeting. Hechler moved to enact the changes. Kerner seconded. Roll Call vote: Yes: Emmerling-DiNovo, Hechler, Kerner, Munday, Schaefer. Ingram abstained. The motion carried.

NEW BUSINESS

Hechler moved to allow McKinney to be gone the 2 weeks (June 30-July 12). Munday seconded. Roll Call vote: Yes: Emmerling-DiNovo, Hechler, Ingram, Kerner, Munday, Schaefer. The motion carried.

Munday moved to allow the UI Extension to host Wits Wellness at the library in the fall and spring. Ingram seconded. Roll Call vote: Yes: Emmerling-DiNovo, Hechler, Ingram, Kerner, Munday, Schaefer. The motion carried.

Hechler moved to elect the following officers:

President – Kathy Munday

Vice President – William Hechler

Secretary – Jessica Kerner

Treasurer – Andrew Schaefer

Ingram seconded. Roll Call vote: Yes: Emmerling-DiNovo, Hechler, Ingram, Kerner, Munday, Schaefer. The motion carried.

Munday appointed the following committees: Budget & Investments: Schaefer and Kerner; Building & Grounds: Hechler and Emmerling; Policy & Planning: Ingram and Allen.

ADJOURNMENT

Munday moved to adjourn the meeting. Kerner seconded it. Roll Call vote: Yes: Emmerling-DiNovo, Hechler, Ingram, Kerner, Munday, Schaefer. The motion carried. The meeting adjourned at 8:02 p.m. The next meeting is scheduled for Thursday, June 24, 2021 at 7 p.m.

Respectfully submitted,

Carol Emmerling-DiNovo, Secretary Pro-Tem